

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
February 14, 2017 Minutes

Supervisor Patterson called the meeting to order at 1:00 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustees Patricia Frost and Duane Walker. Others in attendance were Irv Dedow, James McKindles, Doug Phelps and Barbara Edison.

Approval of Agenda: Emilie Stawiarski made a motion to approve the agenda, Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Supervisor Patterson asked if everyone had reviewed the minutes of the January 10, 2017 meeting and the bills for January 2017. Being no correction to the minutes, motion was made by Patricia Frost to approve the minutes as written and pay the January bills, motion supported by Duane Walker. Five aye votes, motion carried.

Correspondence: Supervisor Patterson received correspondence from the U.S. Dept. of Commence regarding a survey of Bearinger Township’s boundaries. He responded to the survey that there are no changes to the township’s boundaries.

Clerk Rossetto received a letter from Up North Prevention regarding proclaiming April as Social Responsibility Month.

Treasurer Stawiarski received notice from the Presque Isle County Treasurer that the State of Michigan uses BS&S software for property taxes and that all of Presque Isle County’s Treasurers are requested to use the same software by 2018.

Clerk Rossetto received correspondence from Presque Isle Election Co-op regarding the date and time of a public hearing in Lansing to request approval of a gas cost recovery plan.

Patricia Frost received correspondence from Presque Isle County Road Commission to attend an informational road workshop for recent elected officials on March 21, 2017.

Treasurer’s Report: Treasurer Stawiarski gave a summary of the January 2017 financial report. Fund balances ending January 31, 2017 were:

1.	General Fund Savings Account	\$155,458.22
2.	General Fund Checking Account	3,218.13
3.	CD (Savings) Account	107,018.91
4.	Township Building Fund	<u>10,010.72</u>
5.	Total (All Accounts)	\$275,705.98

Treasurer Stawiarski presented a tag report showing income and expenses from April 1st through January 31th for fiscal year 2016/17. 2.7% of summer property taxes are uncollected. As of today 1719 winter property tax bill have been processed for a total of 92%.

Emilie reported that she and the Supervisor had attended the MTA New Officers training in Gaylord and that it was a very beneficial session. Her notes from the meeting were sent to all members of the Board and asked if there were any questions or comments from the Board. None were forthcoming.

Clerk’s Report: Clerk Rossetto stated that the January 14, 2017 minutes, check register, balance sheet and amended Budget ending January 31, 2017 are available. Budget was amended to update the payment of printing for the summer and winter tax bills, a total of \$139 was moved from the Assessor’s accounts

101-257-802 and 805 to account 101-257-727 and a total of \$1,042.27 was moved from the Treasurer's accounts 101-253-727, 737, 807, 950 and 955 to account 101-253-803.

Clerk Rossetto attended the Presque Isle County School Election Coordinating meeting, January 31, 2017. There will be no Onaway School Board Election in 2017.

Clerk Rossetto will be attending three meetings in April to review the new election equipment that will be presented by the three companies select by the State of Michigan to replace the old equipment.

Trustee's Report: Trustee Walker attended the Onaway Area Ambulance Service meeting January 25, 2017. A donation of \$5,000.00 went to the Equipment Fund. The blinds are up in the new addition and the cable has been switched from Sunrise to Dish. There was a discussion about in house full time employees, it probably won't happen in the 17/18 budget. There were 42 runs for the month for a total billing of \$32,920.00, total payment received was \$8,735.80. There was a discussion about the high heating bills. There was a comment about the wrinkles in the new linoleum, which are caused by the dolly wheels and it will be looked into.

Trustee Frost attended the PIE&G Liaison Board Meeting January 30, 2017 and distributed a handout of the meeting actions. The handout explained the Cooperative Business Model, Financials, Rates, Crisis Management/Storm Response and Events of 2016/2017.

Assessor's Report: Assessor Zabik has completed the assessment tax rolls and delivered them to Presque Isle County Equalization Dept. She has completed six of the seven exams and the last exam will be March 23, 2017 in Lansing. She is currently an MCAO (Michigan Certified Assessing Officer) and when she completes the final exam on the 23th she will be an MAAO (Michigan Advance Assessing Officer). She will be available at the Wednesday Board of Review meeting on March 15, 2017.

Supervisor's Report: Supervisor Patterson reported that the MTA's February Township Focus magazine highlights many of the new Michigan Public Act Laws:

- PA 25 Allows the assessor to maintain assessment rolls electronically.
- PA 52 Prohibits adverse possession against local units of government.
- PA 107-110 Modifies the deadline for an eligible business to apply for Personal Property Tax Exemption.
- PA 144 Allows service members to apply for PRE when temporarily stationed away from their home. Allows veterans to appeal for a PRE while in a nursing or assisted living facility.
- PA 244 Extends the deadline for multi-line telephone systems to give location information to 911 to December 31, 2019.
- PA 281 Has state LARA license and regulated commercial medical marijuana growing or dispensing facilities effective December 20, 2017. No licenses will be granted unless the local government has an ordinance allowing the facility.
- PA 546 Allows landlords to prohibit growing or smoking of medical marijuana in leases.
- PA 547 Updates sentencing guidelines for selling marijuana in violation of LARA registry identification card restrictions.

Treasurer Stawiarski added that PA 33 Report of Capital Improvement Plan must be submitted by the Township and/or the County whichever has the ultimate responsibility. The County had no knowledge of PA 33. She will follow up at the Planning Commission meeting in March.

Supervisor Patterson attended the Rogers City Area Ambulance Service Authority, February 8, 2017 meeting. For the months of December 2016 and January 2017 there were 197 runs. Election of officers was held and all current officers were re-elected. The board is considering expanding the facilities to allow for diesel chassis vehicles. The board is also considering expanding the building to add bedrooms for more crews of both sexes.

Old Business: No Old Business

New Business: A. Bearinger Township Preliminary 2017/2018 Budget. Supervisor Patterson inquired if each board member received a copy of the preliminary township budget for review. The proposed budget will be addressed at the Public Hearing March 14, 2017.

B. Onaway Area Ambulance Service. Supervisor Patterson asked if each board member had reviewed the Onaway Area Ambulance Service budget for 2017/2018. Emilie Stawiarski made a motion to accept the budget as written, Patricia Frost seconded the motion. Five yes votes, motion carried.

C. Emilie Stawiarski made a motion to amend the Bearinger Township General Policy Manual, page 6, Financial Matters and Payroll to read: "Payroll checks shall be dated the end of the month. No payroll advances are allowed". Patricia Frost seconded the motion. Five yes votes, no nay votes, motion carried.

D. Emilie Stawiarski made a motion to make the following changes to our Bearinger Township bank accounts: Remove the names of Archie J. Patterson II and Katherine Dowker from the following bank accounts Huron National Bank account #0010033397 and Chemical Bank Accounts #0026202531, #0062989376 and #2551646413. Motion seconded by Duane Walker. Five yes votes, no nay votes, motion carried.

E. Emilie Stawiarski made a motion to add the name of Beverly Rossetto to the following Certificates of Deposit with Huron National Bank: CD #0000122320 February, CD #0000122360 May, CD #0000122290 November and CD #0000122401 August. Patricia Frost seconded the motion. Five yes votes, no nay votes, motion carried.

F. Emilie Stawiarski made a motion to take \$25,000.00 from Chemical Bank General Fund Savings and open a \$25,000.00 CD at Huron National Bank. Patricia Frost seconded the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Duane Walker, Beverly Rossetto and Archie Patterson. Five yes votes, no nay votes, motion carried.

Public Comment: Irv Dedow thanked Duane Walker for sending him the information about the OAAS building addition. Mr. Dedow spoke about computerizing the Assessment Rolls and asked questions regarding BS&A software for the Treasurer and would it be compatible with the Clerk's Pontem software. Treasurer Stawiarski explained that the Treasurer and Clerk will not need the same software to communicate.

Jim McKindles asked if the Fire Department Extrication Equipment had been ordered and how much was it going to cost. Supervisor Patterson stated that he was not aware if the equipment had been ordered. Irv Dedow stated that the equipment has been ordered and the cost was \$12,000.00 each.

Barbara Edison, representative for Up North Prevention spoke about proclaiming April as Social Host Responsibility Month and the serious problems of underage drinking and drug use.

Being no further comments, Emilie Stawiarski made a motion to adjourn the meeting, Duane Walker supported the motion. Five aye votes, motion carried. Meeting adjourned at 2:16 pm.

Next regular Township Board meeting will be held, Tuesday, March 14, 2017 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk