

On October 11, 2017 the Rogers City Area Ambulance Service Authority Board held their meeting in the Presque Isle County Old Commissioner's Meeting Room. The meeting was called to order by Vice-Chairman Randy Smolinski, at 6:01 p.m.. Secretary, Martha Roznowski called the roll.

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| Bearinger Twp | Archie Patterson | Belknap Township | Eileen Brege |
| Bismarck | John Kleiber | Krakow Township | Mike Grohowski |
| Metz Township | Louis Urban | Moltke Township | Absent |
| Ocqueoc | Jerry Counterman | Posen Township | Jim Zakshesky |
| Pulawski Township | Martha Roznowski | Rogers City | Scott McLennan |
| Rogers Township | Randy Smolinski | CLSS | Jim Fleury |

Previous Meeting Minutes: Members received a copy of the minutes. A motion was made by Archie Patterson and seconded by John Kleiber to approve the minutes as written. All in favor and the motion carried. A motion was made by Archie Patterson and seconded by John Kleiber to approve the special meeting minutes. All in favor and the motion carried.

Treasurers Report: Presented by Archie Patterson. A motion was made by Scott McLennan and seconded by Eileen Brege to accept the treasurers report. All in favor, motion carried.

Bills: A motion was made by Scott McLennan and seconded by Eileen Brege to pay the bills. All in favor and the motion carried. A bill for \$8,000.00 was received from Jeremy Adair for architectural fees. It was approved at the April meeting to spend up to \$8,000.00 for architectural fees, for our building addition, therefore, this bill was already approved.

Public Comment: None

Old Business: Archie Patterson gave a report on information about securing a grant writer. He compared Praetorian Group, a company based in California and Robert Dack from West Branch. Praetorian Group will charge \$750.00 for only writing the grant, and \$2,250.00 for writing and submitting the grant once. Additional submission will be recharged. Mr. Dack will charge \$500.00 which includes submission and re-submission if denied. The commission fee is 5% of whatever we get. The grants provide funds to pay the grant writer and many say how much to pay the grant writer. Mike Grohowski made a motion to hire Robert Dack and authorize the \$500.00 to get him stated. Seconded by Jerry Counterman. All in favor and the motion carried. A motion was made by Jim Zakshesky and seconded by Louis Urban to have Archie Patterson, as our designated RCAASA board representative to, sign the grant writing contract. All in favor and the motion carried.

Archie Patterson said there is no stipend or mileage, from CLSS, to attend their meetings in Cheboygan. We cannot pay any wages as the person would then be a representative for us. However, it was suggested we consider a gratuitous. Mike Grohowski said Diane Mucciante, Treasurer for Krakow Township, may be interested. We can recommend her to the CLSS board for nomination. Eileen Brege made a motion if she is interested we would give her \$45.00 and \$.55 per mile. Seconded by Jim Zakshesky. All in favor and the motion carried. Meetings are held the last Wednesday of every other month.

New Business:

Activity report was presented by Jim Fleury. Things are going as normal with no outstanding events. The trucks are experiencing a few creaks and groans but normal for the mileage. Jim Fleury stated he has not found any picnic tables like they want and may have to wait until spring. He is still looking for the best place to get the other items that will be purchased, with the donations from the Main family. He also said Mrs. Froelich is interested in making a donation in memory of her husband. Jim said a suggestion list is hanging at the station.

Five contractors attended the building addition walk thru held on October 4, 2017. Calcite let us use their copier to make prints. Four sets of hard prints were sold. PDF files were also available. Three sealed bids, for the additions construction, were received and opened.

Oak City Contracting LLC, from Alpena, gave a base bid of \$234,000.00 with an addition of \$7,225.00 for Hardie Plank siding, in lieu of new vinyl siding, and \$2,900.00 for the performance, labor and material bond. 20 days after the bid award they would begin and completion would be 90 days after. There was no mention of phase 2 timing.

David Zolnierek, from Presque Isle, submitted a base bid of \$249,950.00 with an addition of \$16,500.00 for the Hardie Plank siding, in lieu of new vinyl siding, and \$3,800.21 for the performance, labor and material bond. He suggested the parking lot sub-base be removed and replaced with 200 yards of sand for an additional \$5,175.00. Phase 1 would be complete by February 15, 2018 and Phase 2 by June 30, 2018.

Jesse Chappa, from Posen, submitted a base bid of \$218,500.00 with an additional \$4500.00 for the Hardie Plank siding and \$2,500.00 for the performance, labor and material bond. He suggested 6" concrete for the parking lot. He stated 35 days to proceed and 35 days to complete. He was contacted by phone for clarification of timing. Phase 1 would be turn key ready by December 30, 2017. The 35/35 was for each phase.

Discussion was held about time needed for completion and upcoming weather. Jim Fleury has concern about the rigs sitting outside in bad weather. There could also be a problem with the supply water line but would be an issue for the city to resolve. If the front is going to be done this year it should be first to avoid cold weather. There is concern about project stall due to weather. What happens if it cannot be completed by the time specified.

Jerry Counterman made a motion to award the bid to Jesse Chappa and allow a 15 day grace period, from the specified date in his bid, without penalty. Seconded by Eileen Brege. Discussion followed. There was no mention in the proposal about delays or penalties if the project was not completed on time. Therefore, this would not be fair to those that did bid or others that maybe would have bid if the time frame was different. Jerry Counterman amended his motion to only say the bid was awarded to Jesse Chappa. Seconded by Eileen Brege. All in favor and the motion carried.

Contract language was discussed. It was suggest Randy Smolinski go to Mr. Vogler to create a contract. Late charges for delay in completion, no money until material is on site, and when and what we pay were suggested items to include.

A motion was made by Scott McLennan to have Randy Smolinski and Mike Grohowski oversee the bills for approval. Seconded by John Kleiber. All in favor, motion carried.

A motion was made by Jerry Counterman to tentatively notify Chappa he has been awarded the bid and as soon as Mr. Vogler draws a formal contract it will be available for signature.

Adjournment: A motion was made by Jerry Counterman and seconded by John Kleiber to adjourn. All in favor and the meeting was adjourned at 7:56 p.m.. The next meeting is scheduled for December 13, 2017.

Submitted by Martha Roznowski, Secretary
Rogers City Area Ambulance Service Authority Bd