

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
October 10, 2017 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Duane Walker and Patricia Frost. Others in attendance were Doug Phelps, Nancy Schutes and James McKindles.

Approval of Agenda: Emilie Stawiarski requested that a report of the Presque Isle County Township Officers Association be added under New Business, Patricia Frost supported the request. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of September 2017, Duane Walker supported the motion. Five aye votes, motion carried.

September 12, 2017 Minutes: Correction to the minutes, a comma inserted in money amount in trustees report and GLSS corrected to CLSS. Motion was made by Duane Walker to approve the minutes as amended, motion supported by Patricia Frost. Five yes votes, motion carried.

Treasurer's Report: Treasurer Stawiarski gave an activity report of the September 2017 financial report. Fund balances ending September 30, 2017 were:

1.	General Fund Savings Account	\$137,793.51
2.	General Fund Checking Account	1,070.99
3.	CD (Savings) Account	133,456.06
4.	Township Building Fund	<u>20,033.87</u>
5.	Total (All Accounts)	\$292,354.43

Treasurer Stawiarski reported that 1,750 Summer Tax Bills have been paid (94%). 194 delinquent tax notices have been mailed out to taxpayers. A tag report was presented showing income and expenses from April 1st through September 30th for fiscal year 2017/2018.

Clerk's Report: Clerk Rossetto stated that the September 12, 2017 minutes, the financial statement, balance sheet, check register and standard budget ending September 30, 2017 are available. The L-4029 form has been filed with the county and she is working on the new F-65 form to be filed with the state.

Trustee's Report: Trustee Walker gave a report of the Onaway Area Ambulance Service meeting held September 27, 2017. The OAAS is seeking bids to repair the Bay Doors and needs to find someone to build a new desk for the office. The financial report was approved and the audit for 2016/2017 was delivered and will be reviewed at the next meeting.

Assessor's Report: Supervisor Patterson gave Assessor Zabik's report. To date, 235 parcels (including vacant and improved) have been visited for site inspections (approximately 63%). The assessor is busy wrapping up field work along with completing data base input. Board of Review will meet December 12, 2017 to address any current issues.

Supervisor's Report: Supervisor Patterson presented information about the Equifax breach consumer alert issued by Attorney General Bill Schuette.

The Stone Mason repaired the stone exterior of the Township Hall on August 18, 2017, pictures are posted on the bulletin board.

A brief summary of the Ocqueoc-Bearinger Fire Department meeting held, September 7, 2017 was given.

Supervisor Patterson reported that the Ocqueoc-Bearinger Fire Department held a special meeting September 21, 2017 to review a written complaint from one volunteer.

The Rogers City Area Ambulance Service Authority held a special meeting September 20, 2017 to approve building expansion designs and will be accepting bids for the expansion until mid-October.

Supervisor Patterson did a follow-up call to Michigan Broadband Services about the promised northern township relay installation. The installation has not been done and they have no timeline for doing it.

Correspondence: Treasurer Stawiarski received correspondence from BS&A Software regarding the conversion time frame for Bearinger Township's installation and training.

Old Business: No Old Business.

New Business: Snow removal contract for 2017/2018 winter. Snow removal contract from Ken Hopp was reviewed. Motion was made by Emilie Stawiarski and supported by Duane Walker to accept the contract. Five yes votes, motion carried.

Emilie Stawiarski stated that the Winter 2017 Newsletter will be printed in November and requested that if anyone wanted anything included to send it to her by the first few days of November.

Emilie Stawiarski gave a summary of each County Officials report that was given at the Presque Isle County Township Officers Association meeting held October 3, 2017.

Public Comment: Jim McKindles stated that this was a great meeting.

Nancy Shutes questioned if all the townships Treasurer's and Clerk's were going to convert to the BS&A software. It was stated that only the Township Treasurer's will be required to convert to the BS&A software.

Nancy Shutes inquired why the subject of beach grooming was in the September minutes. Emilie Stawiarski talked about the subject and clarified that the Huron Beach Civic Association was not involved with this complaint. It was a private citizen that complained to the county.

Being no further comments, Beverly Rossetto made a motion to adjourn the meeting, motion supported by Duane Walker. Five aye votes, motion carried. Meeting adjourned at 7:13 pm.

Next regular Township Board meeting will be held, Tuesday, November 14, 2017 at 6:30 pm.

Minutes taken and respectfully submitted by

Beverly Rossetto, Township Clerk