

**Ocqueoc-Bearinger Fire Board
Meeting Minutes
Thursday, 2 November 2017**

Attending Board Members

Beverly Rossetto, Treasurer
Archie Patterson, Secretary
Irvin Dedow, Director
Jeff Foster, Chairman
Jerry Counterman, Director

Other Attendees

Anna Beach, EMS Coordinator
Gary Yaklin, Fire Chief
Charles Merchant, Assistant Fire Chief

- Jeff Foster called the meeting to order at 7:05 pm followed by the pledge of allegiance.
- The agenda was reviewed and a motion by Beverly Rossetto to approve the agenda as presents was seconded by Irvin Dedow. Motion Carried.
- Minutes from the 7 September 2017 meeting were reviewed and corrections offered. Irvin Dedow motion to approve the minutes as revised was seconded by Beverly Rossetto. Motion Carried.

Treasurer's Report:

- Treasurer's report was reviewed. The 1 September starting funds was \$58,935.38, plus donations of \$50.00 and interest of \$13.93 with expenses of \$3,938.08 leaving a total balance in our accounts of \$55,060.68. October interest income of \$15.53, donation of \$3,000, township contributions of \$39,196.99, refund of \$89.06 and expenses of \$2,345.10 left funds in our accounts of \$95,017.17. The equipment fund started May at \$35,210.78 with two months interest of \$26.48 for an ending balance of \$35,237.26. Motion to approve the Treasurer's Report was made by Irvin Dedow and seconded by Jerry Counterman. Motion Carried.

Fire Chief's Report:

- In the two month period since our last meeting there were four runs.
- Maintenance and inspections were done on several trucks.
- The annual ladder tests were conducted. All ladders passed inspections.
- The air-pack tanks were tested. The life of a tank is 5 years and we should budget for new tanks in the coming years.
- There are no local classes for Fire Fighter I & II. Our volunteers will have to go elsewhere for training. St Ignace may have a class.
- The department will conduct a vehicle operations class.

Irvin Dedow asked if our facility was certified to conduct Fire Fighter I & II training. Answer was no, but Case Township has it.

- The Fire Chief has reviewed the draft SOG developed by Emilie Stawiarski.
- All new 800 MHz radios will become department property and need to be added to our insurance coverage. Chief to supply a list of make, model and serial number to Treasurer. The Fire Chief ran a battery test on the new radios and they run for 12 hours on full charge in standby mode. Scanning reduces battery life.

Irvin Dedow asked if the Motorola batteries lasted longer and are there different sizes for batteries.

- Fire Chief felt there was no difference. Ann Beach said we could buy longer life batteries.
- Fire Chief gave Irvin Dedow credit for equipment repair of brush rig wench connection.

Assistant Fire Chief's Report:

- Training is ongoing with mandatory checks and winterization of equipment.
- All members were at the last meeting.

Special Report by County Clerk, Ann Marie Main

- Templates for the new radios have been released. Programming of the radios to follow.
- Equipment is at Sheriff's department and not installed yet. The department's tone-out, beep and voice service at their pagers and radios. (Fire Chief pointed out we are getting 12 new pagers, 5 mobile radios and a base station radio and training for department trainers is coming.)

Irvin Dedow asked if the templates were installed at the tower radios yet. Dave said the channels have been updated at the towers and they were expanding for paging.

Irvin Dedow asked if Ms Main knew of next generation 911 service. Answer this falls is in someone else's area.

- The cut over is scheduled for 12 September 2018.
- The department must pay its bill by 30 November 2017.

Medical Coordinator's Report

- For the two month period there were thirteen medical runs of which Rogers City Area Ambulance Services Authority responded to nine and Onaway Ambulances Services to four. Bearinger had four calls, Ocqueoc had nine calls and eleven were transported to the hospital.

Jeff Foster asked do we need any equipment and supplies.

- Have pet respirator masks for pets.
- Can use HBCA funds for batteries purchase for the AEDs.

Old Business:

- **SOP/SOG** Chairman, Jeff Foster asked if the Fire Department staff had not seen the draft SOG. Answer was no. Chairman said he was unable to review the draft SOGs nor make copies for everyone.
- Since not everyone had reviewed the draft SOGs the Chairman asked if we can table the review until the next meeting. The use of a special meeting before the January meeting was discussed.
- Emilie Stawiarski stated the Board should review the draft SOG first before presenting it to the members.
- Treasurer, Beverly Rossetto said she would print a copy for the Chairman.

New Business:

- **Equipment fund.** There was a discussion about moving the equipment fund into a CD to earn more interest. Motion by Irvin Dedow to move the money to an eighteen month certificate of deposit was seconded by Jerry Counterman. Motion Carried.
- **Workers Compensation Insurance.** Our old insurance company, Auto Owners is not writing Workers Compensation Insurance anymore. We are now insured with Accident Fund Insurance at \$1,288 per year. There will be an audit in January, February or March to determine a revised fee.
- **Red Cross Shelter Certification.** The hall is certified as a shelter and we have signed an agreement.
- **Meeting Dates.** The meeting dates for 2018 were presented. All meeting times are at 7:00pm on 4 January, 1 March, 3 May, 5 July, 6 September and 1 November.
- **Budget Committee.** Irvin Dedow, Gary Yaklin, and Beverly Rossetto were appointed to the Budget Committee.
- **FirstNet Presentation.** Irvin Dedow did a presentation on the FirstNet data communications system being developed for emergency services. More information can be found at FirstNet.gov/mediakit

Public Comment

- Dave he works Customer Support for Motorola and it will not interfere with his work for the department.

Board Comment

- Fire Chief Gary Yaklin stated Emilie Stawiarski wants to be at the meeting that reviews the SOG.

Motion to adjourn by Irvin Dedow seconded by Jerry Counterman. Motion carried. Meeting adjourned at 8:28 pm.

Respectfully submitted

Archie Patterson

Archie Jay Patterson II
Secretary, Ocqueoc Bearinger Fire Board

Next regular meeting: 4 January 2018 at 7:00 pm.