

Board of Review
Organizational Meeting Minutes
Bearinger Township Hall
17034 Town Hall Road, Ocqueoc, MI
7 March 2017

The secretary notes the following people present:

√ Irvin Dedow	√ Ray Stemple	√ Byron Delong
√ Sheryl Diamond	√ Archie Patterson, Supervisor	√ Elizabeth Zabik, Assessor

The Board of Review was called to order by the past chairman, Irvin Dedow at 4:52 pm followed by the pledge.

Election of Chair for 2017: Ray Stemple made a motion to nominate Irvin Dedow as Chairperson, seconded by Sheryl Diamond. Motion Carried.

Adopted a two minute rule for public comment.

Call for Public Comment. None.

The board adopted the following rules for Board of Review regular meetings:

1. Twenty minute time limit per protest or group of protesters
2. A written authorizations, such as a Limited Power of Attorney, must be presented by all representatives of the property owner clearly indicating they are authorized to represent the property owner.
3. Written protests, without an actual presence at the Board of Review, are acceptable from non-resent property owners but is not allowed for residents. Written proof of ownership of the subject property must be presented that documents the parcel number, owners name and address.
4. A power of attorney is required for all representatives of companies and corporations indicating the property owners and all parcel numbers.
5. A two minute time limit will be provided for public comment with no transfers of time from another person to extend the time allowed.
6. Primary speaker for the Board of Review is the Chairperson or an other person appointed by the chairperson.
7. All Board of Review members shall refrain from asking questions of the petitioners that are not relate to the petition presented.

The assessor presented the 31 December 2016 Assessment Roll and assessor certification. State factor is 1.009 and is up from last year's 1.006. The three parcels in the commercial category with one taxable vacant parcel was discussed. There was a discussion of the current state of assessments and updating the sales map.

The organization and functions of upcoming Board of Review meetings were discussed.

Public comment was called for and being none Ray Stemple moved that we adjourn and it was seconded by Sheryl Diamond. Motion Carried. Meeting adjourned at: 6:45 pm.

Respectfully submitted.

Archie Jay Patterson II

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Board of Review Secretary

† Attachment

Assessor supplied documents