

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
November 10, 2016 Minutes

Supervisor Patterson called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustees Kay Dowker and Duane Walker. Others in attendance were Ann Patterson, Tom Stawiarski, Patricia Frost, Terry & Ray Stemple, Bill Hiscock, James McKindles and Doug Phelps.

Approval of Agenda: Emilie Stawiarski requested that correspondence from Lappan Agency be added to the agenda. Emilie Stawiarski made a motion to approve the amended agenda, Kay Dowker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills, motion supported by Emilie Stawiarski. Five aye votes, motion carried.

Approval of Minutes: After review of the minutes of the October 11, 2016 meeting, Kay Dowker made a motion to approve the minutes, Duane Walker supported the motion. Five aye votes, motion carried.

Treasurer's Report: Treasurer Stawiarski gave a summary of the October 2016 financial report. Fund balances ending October 31, 2016 were:

1.	General Fund Savings Account	\$145,471.14
2.	General Fund Checking Account	640.49
3.	CD (Savings) Account	106,549.34
4.	Township Building Fund	<u>10,005.68</u>
5.	Total (All Accounts)	\$262,666.65

Treasurer Stawiarski presented a tag report showing income and expenses from April 1st through October 31st for fiscal year 2016/17. 3.8 percent of the summer property taxes are uncollected. The winter newsletter will be taken to the printer November 11, 2016.

Clerk's Report: Clerk Rossetto stated that the October 11, 2016 minutes, check register, balance sheet and standard budget report ending October 31, 2016 are available. Election report, 270 voters, voted in the November General Election which is 78 percent of the 348 register voters in Bearinger Township. Clerk Rossetto expressed her appreciation for all the Election Inspectors that worked to make the busy Election Day run smoothly.

Trustee's Report: Kay Dowker gave the report of the Onaway Area Ambulance meeting held, October 26, 2016. Both the Bank and the Credit Union accounts need a second signature, two signers for each account were appointed. \$28,000.00 is still owed for the building addition, two Board Members will do a walk through with the builder before final payment. Motion was made to purchase two bed frames, mattresses and nightstands not to exceed \$2,000.00.

Trustee Walker reported that he had attended the Presque Isle Road Commission Public Hearing, October 24, 2016. The purpose of the Public Hearing was to receive public comments on the expenditure of federal funds in regards to Fixing America's Surface Transportation Act for road project for the plan years of 2017- 2021. For Bearinger Township, County Road 489 and Town

Hall Highway are on the Road Commission's sealcoating schedule when money is available. Trustee Walker explained that the Surface Transportation Program monies can only be spent on Federal Aid eligible roads and State Category D funds can only be used on All Season Route roads. Transit Funds are available for Presque Isle County Council on Aging buses.

Assessor's Report: Supervisor Patterson gave the Assessor's report. Assessor Zabik has exported the PRE values file to Equalization for the winter tax cycle. The Assessor is preparing to:

1. Review the year's sales and land studies with Equalization,
2. Building Permit property visitations for year-end processing,
3. Information for December Board of Review meeting.

The update for the Land Value and Sales map will be available by the March 2017 Board of Review meeting. The State Tax Commission has changed the dates for township and equalization department annual sales studies to run from April 1, 2015 – March 31, 2017. Assessor Zabik expects to receive her MAAO certificate by April 2017.

Supervisor's Report: Supervisor Patterson presented flyers regarding the Code Red Alert system and encouraged everyone to sign up for the program. Supervisor Patterson congratulated and welcomed the newly elected and re-elected members to the Bearinger Township Board.

Rogers City Area Ambulance Service Authority report: The ambulance barn has a new roof and some interior remodeling. The next phase is to extend the garage portion to accommodate longer ambulances. The Cheboygan Life Support Board is offering a voting seat to a representative from each of the units they provide support to. The RCAASA will review the offer with their attorney to ensure there are no conflicts of interest.

Correspondence: 1. Presque Isle Electric & Gas Co-op - reduction in gas rates.

2. Peterson McGregor & Associates Insurance - requesting to compete for the Township Insurance Policy.

3. Michigan Public Service Commission – Survey regarding Video/Cable Service. Supervisor Patterson volunteered to complete the survey.

4. Lappan Insurance – Workers Compensation Insurance rebate of \$60.48.

5. Michigan Public Service Commission – Public Hearing, December 1, 2016 in Lansing, MI. regarding the 2016/2017 utility assessment.

Old Business: 1. Application for Lot Split - Supervisor Patterson presented a revised application form for approval. Clerk Rossetto stated that since this is a legal document we should have it reviewed by our Attorney. After a brief discussion, Clerk Rossetto made a motion to have our Attorney review the application for Lot Splits. Kay Dowker supported the motion. Roll call vote: Voting yes were Kay Dowker, Beverly Rossetto and Archie Patterson. Voting no were Emilie Stawiarski and Duane Walker. Three yes votes and two no votes, motion carried.

2. Connect America – Supervisor Patterson stated that he had called Connect America about getting a representative to attend our board meeting and has not received a reply as yet.

New Business: 1. Treasurer's stamp and software update – Treasurer Stawiarski explained why she needs a name stamp and the cost of updating the software on her computer from 2013 to 2017.

Kay Dowker made a motion to approve the purchases, Duane Walker supported the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Duane Walker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.

2. Update Website information – Supervisor Patterson asked the board members to review our website and let him know of anything the members would like to add or update on the website. He presented some pictures of Bearinger Township to be posted on the website and requested that if anyone has other pictures to let him know.

3. Renew Caretakers Contract – After review and a brief discussion of the contract, Clerk Rossetto made a motion to renew the contract, Kay Dowker supported the motion. Roll call vote: Voting yes were Kay Dowker, Duane Walker, Beverly Rossetto and Archie Patterson. Emilie Stawiarski abstained. Four yes votes, motion carried.

4. New Township Board Member Training – Motion made by Duane Walker and supported by Kay Dowker that Supervisor Patterson and Treasurer Stawiarski attend the training to be held in Gaylord, MI on January 25, 2017. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Duane Walker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried. Clerk Rossetto will submit the registration form for this training.

5. Audit Report for Fiscal Year Ended March 31, 2016 – Clerk Rossetto distributed copies of the Audit Report to each Board Member. After discussion and review of the audit, Duane Walker request that we invite the Auditor to attend out next regular board meeting, December 13, 2016.

Public Comment: Jim McKindles asked questions about the audit and the Lot Split form. Supervisor Patterson explained the Lot Split and Ordinance and stated that it will be put on our website. Mr. McKindles does not think the Lot Split form needs to be reviewed by the attorney.

Being no further comments, Duane Walker made a motion to adjourn the meeting, seconded by Kay Dowker. Five aye votes, motion carried. Meeting adjourned at 7:32 pm.

Next regular Township Board meeting will be held, Tuesday, December 13, 2016 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk