

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway  
Millersburg, Michigan  
January 12, 2016 Minutes

Clerk Rossetto called the meeting to order at 1:00 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustee Kay Dowker and appointed Supervisor Archie J. Patterson II. Property owners in attendance were Doug Phelps, Jim McKindles, Duane Walker, Ray Stemple, Keith Blasius, Phil Shishmian and William Hiscock.

**Supervisor’s Oath of Office:** Clerk Rossetto asked Archie J. Patterson II to stand and raise his right hand, upon administering the oath of office for the Bearinger Township Supervisor, Clerk Rossetto stated that with trust and confidence she turns the meeting over to Supervisor Patterson.

**Approval of Agenda:** Kay Dowker made a motion to approve the agenda, Emilie Stawiarski supported the motion. Four aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Kay Dowker, supported by Emilie Stawiarski to approve the Consent Agenda and pay the bills. Four aye votes, motion carried.

**Approval of Minutes:** After review of the minutes of the regular township meeting, December 8, 2015, Kay Dowker made a motion to approve the minutes as written, Emilie Stawiarski supported the motion. Four aye votes, motion carried.

Minutes of the special township meeting, December 14, 2015, Kay Dowker made a motion to approve the minutes, Emilie Stawiarski supported the motion. Four ayes votes, motion carried

Minutes of the special township meeting, December 30, 2015, Emilie Stawiarski made a motion to approve the minutes, Kay Dowker supported the motion. Four ayes votes, motion carried.

**Correspondence:** Clerk Rossetto reported that correspondence was received from: State of Michigan Department of Licensing, regarding video underground cable companies in our area. Correspondence from MTA-PAC requesting a donation for the Political Action Committee, it was stated that Bearinger Township does not make donations to any political groups, Township funds are never used for donations.

**Treasurer’s Report:** Treasurer Stawiarski gave a summary of the December 2015 financial report. Fund balances ending December 31, 2015 were:

1. General Fund Savings Account	140,469.17
2. General Fund Checking Account	1,385.53
3. CD (Savings) Account	105,370.98
4. EMS Money Market Account	<u>7,307.73</u>
Total (All Accounts)	\$254,533.41

Treasurer Stawiarski informed the Board that 96.15% of the Summer Taxes have been received and processed, 3.85% of summer are taxes still outstanding. Winter taxes, 55.86% has been collected leaving 44% uncollected.

**Clerk's Report:** Clerk Rossetto stated that copies of the regular meeting, December 8, 2015, and special meetings December 14, & 30, 2015 minutes, the check register, balance sheet, and the amended budget report ending December 31, 2015 are available. Clerk Rossetto reported that we will have four (4) elections in 2016, Presidential Primary - March 8, 2016; Onaway School District - May 3, 2016; State Primary – August 2, 2016; and General Election – November 8, 2016.

Revised copy of scheduled Township meeting dates with March Board of Review dates and Election dates will be published in the Presque Isle Advance Newspaper January 15, 2016.

**Trustee's Report:** Kay Dowker gave the report of the Onaway Area Ambulance Service meeting held December 16, 2015. Building addition, one (1) bid was received from Badgero Construction for the sum of \$82,280.00, motion was made and supported to accept the bid, motion carried with a 6-2 vote. Two CD's totaling \$20,400.00, a capital outlay fund of \$4,832.45 and a saving account of \$59,547.63 will cover the cost of the new addition. The service will need a new monitor soon. Quotes for a new monitor will be discussed at the next meeting.

**Assessor's Report:** Supervisor Patterson announced the March Board of Review dates; the Organizational Meeting – March 8, 2016 at 7:00 pm; first Appeals Meeting, March 14, 2016, 9 am – 3 pm; and second Appeals Meeting, March 16, 2016, 3-9 pm.

**Supervisor's Report:** Supervisor Patterson stated that he would continue to be the Bearinger Township Cemetery Sexton and the township's representative with the Roger City Area Ambulance Authority. He reported that the RCAA meeting was held December 9, 2015 and the board agreed to purchase a new refrigerator and stove for the ambulance building. A new GM ambulance chassis will be purchased and the authority will develop a request for proposals for the ambulance box, and seek bids. The board purchased a laptop computer and Quickbooks software to automate the bookkeeping

**Old Business: General Policy Manual.** Emilie Stawiarski suggested that she and the new supervisor work together to finalize the wording of the General Policy Manual and have it ready to review at our February 9, 2016 meeting.

**New Business: Office of Trustee.** Supervisor Patterson read the information for an ad to be published in the Presque Isle Advance newspaper seeking a person to fill the remaining term of Bearinger Township Trustee. Kay Dowker made a motion to publish the ad January 21 & 28, 2016, Emilie Stawiarski supported the motion. Roll call vote: voting yes were board members Kay Dowker, Emilie Stawiarski, Beverly Rossetto and Archie J. Patterson. Four yes votes, motion carried.

**Fire Department proposed 2016/2017 Budget.** Clerk Rossetto explained the increases and decreases of expenses from the 2015/2016 budget. After a brief discussion and comments regarding the capital outlay of Communication Equipment and Extrication Equipment. Kay Dowker made a motion to approve the proposed budget, Emilie Stawiarski supported the motion. Roll call vote, voting yes were board members Kay Dowker, Emilie Stawiarski, Beverly Rossetto and Archie Patterson. Four yes vote, motion carried. It was stated that the final approval of the Fire Department budget would be made at the Tri-Board meeting at the Fire Station, 7:00 pm, March 3, 2016.

**Certificates of Deposit.** Treasurer Stawiarski reported that two (2) CD's were coming due in February and she would like approval to combine the CD's into a five (5) year CD's for a better interest rate. Kay Dowker made a motion to approve the treasures request, Archie Patterson supported the motion. Roll

call vote: Voting yes were board members Kay Dowker, Emilie Stawiarski, Beverly Rossetto and Archie Patterson. Four yes votes, motion carried.

**Public Comment:** Duane Walker commented on the Fire Department Budget and stated that the 2016/2017 Budget was an increase of 17% over the 2015/2016 Budget.

Pat Augustine questioned if a grant was being worked on for purchase of the 800 MHZ radios. Supervisor Patterson informed her that Fire Board member Irv Dedow was working on a grant.

Being no further comments, Kay Dowker made a motion to adjourn the meeting, seconded by Beverly Rossetto. Four ayes votes, motion carried. Meeting adjourned at 1:43 pm.

Next regular Township Board meeting will be held, Tuesday, February 9, 2016 at 1 p.m.

Minutes taken and respectfully submitted by,

*Beverly Rossetto*

Beverly Rossetto, Township Clerk