

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
May 10, 2016 Minutes

Supervisor Patterson called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustees Kay Dowker and Duane Walker. Others in attendance were Doug Phelps, Ray Stemple and Irv Dedow.

Approval of Agenda: Treasurer Stawiarski requested that under New Business, Wikipedia.org be added for discussion. Kay Dowker made a motion to approve the agenda as amended, Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski, supported by Kay Dowker to approve the Consent Agenda and pay the bills. Five aye votes, motion carried.

Approval of Minutes: After review of the minutes of the April 12, 2016 meeting, Emilie Stawiarski made a motion to approve the minutes, Duane Walker supported the motion. Five aye votes, motion carried.

Minutes of Special meeting held April 16, 2016 were reviewed. Motion made by Duane Walker and supported by Kay Dowker to approve the minutes as presented. Five aye votes, motion carried.

Treasurer's Report: Treasurer Stawiarski gave a summary of the April 2016 financial report. Fund balances ending April 30, 2016 were:

1. General Fund Savings Account	151,154.45
2. General Fund Checking Account	133.35
3. CD (Savings) Account	105,733.97
4. EMS Money Market Account	<u>7,308.94</u>
5.Total (All Accounts)	\$264,330.71

Treasurer Stawiarski requested that if anyone has anything they would like to have published in the summer newsletter to contact her by May 31, 2016. She will have a draft of the newsletter at our June meeting for final approval for printing. Clerk Rossetto requested that half of the budgeted fund for the fire department be transferred to the checking for the spring contribution to the fire department.

Clerk's Report: Clerk Rossetto stated that copies of the minutes of the regular board meeting of April 12, 2016 and minutes of the special meeting held April 16, 2016, and the April check register and balance sheet are available.

Trustee's Report: Kay Dowker gave the report of the Onaway Area Ambulance meeting held, March 23, 2016. The Chase credit cards were discussed and a motion was made for a \$20,000.00 limit for payment of bills and purchases. Two laptops were purchased with Windows 10 installed.

Trustees Walker substituted for Kay Dowker at the Onaway Area Ambulance meeting held April 27, 2016. One new laptop and a credit card with a \$500.00 limit are now in each ambulance. The payroll budget has been raised to \$8,500.00 to cover the increase in wages. Building construction has started on the new addition.

Assessor's Report: No report

Supervisor's Report: Supervisor Patterson gave a report of the RCAASA meeting held April 13, 2016. The new heavy duty Diesel GMC chassis has been delivered to the coach builder. Total runs for February and March were 223 runs. Total runs for the fiscal year to date are much higher than in prior years. For this period in Fiscal Year 2014/2015 there was a total of 749 runs and for the same period in 2015/2016 the total runs are 851. As unfortunate as it may seem the increase in runs actually increases revenue and decreases the Authorities cost.

Correspondence: Treasurer Stawiarski received correspondence from Wells Fargo Real Estate Tax Services regarding a survey to update the Bearinger Township information. Survey has been completed and returned.

Clerk Rossetto received three correspondences from: 1. State of Michigan Public Service regarding PIE&G rate meeting to be held in Lansing, May 26, 2016.

2. Department of Transportation meeting in Alpena May 26, 2016 regarding update of the MDOT 2016 road projects, the five year road and bridge program, and the long range transportation plan.

3. City of Onaway requesting a donation for the July 4th fireworks show.

Old Business: Building Fund: Treasurer Stawiarski will open a money market account this month and have a report for June's meeting.

Class Action Suit: No report for this meeting.

Choose an Assessor: Supervisor Patterson gave a summary of the special meeting held May 9, 2016 to interview applicants to fill the position of Bearinger Township Assessor. He explained that each applicant was very qualified. The Township Board will make an offer, pending favorable reference reports, to Elizabeth J. Zabik for an annual salary of \$15,500.00. Treasurer Stawiarski will check her business references. Motion made by Kay Dowker and supported by Duane Walker to employ Elizabeth J. Zabik as the Bearinger Township Assessor. Roll call vote: Voting yes were Duane Walker, Emilie Stawiarski, Kay Dowker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried. Supervisor Patterson will inform Michael Larson of the board's decision.

New Business: Certificate of Deposit expiring: Treasurer Stawiarski informed the board that two (2) CD's have expired as of May 7, 2016 and two (2) will expire on August 7, 2016 and requested permission to combine the four (4) one year CD's into two (2) five year CD's. Motion made by Kay Dowker and supported by Duane Walker to grant the Treasurer's request. Roll call vote: Voting yes were Duane Walker, Kay Dowker, Emilie Stawiarski, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.

Wikipedia.org: Treasurer Stawiarski discovered this website and found that the information regarding Bearinger Township was very out of date. She will contact the website to update our information and have a report for our June meeting.

Public Comment: Doug Phelps asked if the new assessor is familiar with our BS&A software. Supervisor Patterson replied that she has worked with BS&A software.

Being no further comments, Kay Dowker made a motion to adjourn the meeting, seconded by Duane Walker. Five aye votes, motion carried. Meeting adjourned at 7:12 pm.

Next regular Township Board meeting will be held, Tuesday June 14, 2016 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk