

**Onaway Area Ambulance Service
December 28th 2016 board meeting**

Called to order at 6:00pm

Waverly township rep is absent. Trevor Most representing Allis Township.

Approval of October 2016 Minutes MC.

Old Business:

Blinds are up in the new addition.

The monitor repairs that were authorized in October cannot be completed at this time. A loaner monitor has been secured. The company, Phillips, is physically moving their manufacturing and repair facility to another state, and will not be able to do any repairs until the move is complete. No estimate for when they will restart.

It was mentioned that a donor is about to make a deposit that would cover most of the repairs. We don't have the check yet, but may use the donation to cover most of the repairs

Reports:

Billing and Run Reports:

Bearinger 3 runs, Ocqueoc 3 runs, total 62 runs.

Billed out \$50,403.75, collected \$21,236.73

Deposit logs \$28,055.05 patient, 1,209.25 non patient, for a total of \$29,264.30.

Motion to pay the bills was carried MC.

There was some more discussion about the check register, and missing physically voided checks. In the end there needs to be some improvement.

Diane emphasized that the physically voided check needs to be retained.

For CD's on deposit at Citizens National to make a name change you have to physically surrender, and reissue the CD's.

Diane needs a key to the safe deposit box where the CD's are kept.

A budget amendment will have to be made to move money between accounts to balance out the building addition dollars.

New Business:

Budget Review for next year has been set for 1/12/17 at 5:00pm. Voted Tim, Diane, and Dave to the Budget Review. MC.

The new state inspector flunked one of our ambulances over a lock to the door on the drug compartment. Purchased a cable lock to secure the box to the truck.

The inspector also demanded to see proof of the incorporation papers, we aren't incorporated.

Dallas stated for Onaway, the ambulances are in the best shape they've ever been in.

He also stated that they have to add, or amend some policies (hazmat is one).

There was an issue with my backup for meetings. Diane Lewis will contact Bev.

Meeting adjourned 7:05pm MC

Submitted by Duane Walker